# Supplier Proposal Form – Medical devices used in the prevention of VTEs RFP

**An electronic version of this form is available on PHARMAC’s website at** [**www.pharmac.govt.nz**](http://www.pharmac.govt.nz) **and on GETS (**[**www.gets.govt.nz**](http://www.gets.govt.nz)**). You should expand the boxes as necessary.**

**[*Supplier to insert date*]**

Director of Operations  
PHARMAC  
C/- Ryan Graves  
Device Category Manager

By electronic transfer using GETS **(www.gets.govt.nz)**

Dear Sir/Madam

**Proposal for the supply of Medical devices used in the prevention of venous thromboembolisms**

In response to your request for proposals (**RFP**) dated 25 May 2016 we put forward the following proposal in respect of Medical devices used in the prevention of venous thromboembolisms.

***You must also include information as outlined in Schedule 3 and Attachment 1 (Excel document) as part of your proposal.***

Set out below is further information in support of our proposal.

1. Our contact details:

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| --- | --- |
| Full legal trading name in NZ |  |
| Key Contact person |  |
| Address |  |
| Phone |  |
| Facsimile |  |
| Email address |  |

1. Key features of our proposal and associated services available:

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1. Information about management and technical skills of your staff:

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1. Information about the availability of a comprehensive training, ongoing education and product and customer support package.

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1. Details of our services provided for maintenance, servicing and calibration; please detail service agreements including, but not limited to:

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| --- | --- | --- |
| **Service** | **Product Name** | **Service detail** |
| Frequency of calibration and maintenance |  |  |
| Performed by DHB clinical engineers on-site (and training of engineers), or off-site service centre |  |  |
| Replacement / repair policies, and holding of replacement parts |  |  |
| Cost of respective services, including within the warranty period and following the expiry of the warranty period |  |  |
| Specialist equipment or manuals required (include cost) |  |  |
| Training of DHB staff (e.g. clinical engineers) |  |  |
| [Other] |  |  |

1. Information relating to pricing ($NZ, GST exclusive), including any related conditions or proposed terms affecting cost for DHBs (e.g. reference price protection, risk sharing mechanisms, price linking to other products outside of this category etc.):

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1. Evidence of market approval and any other required consents:

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| --- | --- |
| WAND registration details supplied against line items in Attachment 1 | [yes/no] |
| TGA/FDA/CE details supplied against line items in Attachment 1 | [yes/no] |

1. Evidence of safety and performance standards for relevant product items:

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| --- | --- |
| AS/NZS IEC 60601-1 - Medical electrical equipment | [yes/no] |
| AS/NZS 3200.1.1: Collateral Standard: Safety requirements for medical electrical systems or IEC 60601-1-1: Collateral Standard: Safety requirements for medical electrical Systems | [yes/no] and state which standard |
| AS/NZS 3200.1.2: General requirements for safety—Collateral standard: Electromagnetic compatibility- Requirements and tests or IEC 60601-1-2:2004 General requirements for safety—Collateral standard: Electromagnetic compatibility- Requirements and tests | [yes/no] and state which standard. |
| AS/NZS 3551:2012 Management programs for medical equipment | [yes/no] |
| Quality Management Systems in place (e.g. ISO 13485:2003) | State as applicable |

1. Information about our proposed distribution and supply arrangements for your medical devices and associated products (this includes any information regarding freight or delivery costs to DHBs for none-routine orders such as urgent orders or returns):

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1. Information about our current supply arrangements, supply volumes and relevant supply terms in other major markets including recent tenders awarded in New Zealand and/or other countries (N.B.: site references show which products are supplied to these sites, and referees are available to contact):

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1. Information about our supply chain arrangements in the NZ market. This includes information relating to continuity of supply of products, distribution arrangements and stockholding in NZ, minimum order size, delivery frequency and lead times. We have also included specific measures that we will take to secure stock for New Zealand from international production:

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1. Information about our consignment stock arrangements that we would have in place to support NZ market requirements:

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1. Information about our current or proposed complaints management processes, including ability to recall stock, refund or credit for damaged or faulty goods:

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1. Information about our supply of custom-sized Graduated Compression Stockings or IPC garments for individual patients:

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1. Information about our plan to support a DHB if they were interested in changing to our product range, including but not limited to establishing requirements, timelines for change, forecasting to meet increased demands; and training & education provided:

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1. Information about our experience and knowledge within the healthcare sector, and specifically with District Health Board hospitals:

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1. Information about a waste reduction policy and, recycling processes for our products in New Zealand:

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1. Proposals/suggestions (e.g. pricing, risk sharing arrangements, etc.) regarding the medical devices not expressly identified in this RFP that we would like PHARMAC to consider as part of our proposal:

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1. Reasons why PHARMAC should accept our proposal, and how we envisage working with PHARMAC and other key stakeholders:

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1. Additional information that PHARMAC should consider when evaluating our proposal:

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1. a declaration of any conflicts of interest that the Supplier or an associated person or organisation may have that could affect or compromise the Supplier or PHARMAC in relation to this RFP process or performance under any listing agreement if successful:

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