**Schedule 4: Proposal form**

An electronic version of this form is available on PHARMAC’s website at [www.pharmac.govt.nz](http://www.pharmac.govt.nz) and on GETS ([www.gets.govt.nz](http://www.gets.govt.nz)). You should complete all sections and expand the boxes as necessary.

 **[*Supplier to insert date*]**

Director of Operations
PHARMAC
C/- Jacquie Pillay
Device Category Manager

By electronic transfer using GETS **(www.gets.govt.nz)**

Dear Sir/Madam

**Proposal for the supply of Respiratory Products**

In response to your request for proposals (RFP) dated 26 April 2017 we put forward the following proposal in respect of Respiratory Products.

***You must also include information as outlined in Schedule 3 and Attachments 1, 3 and 4 as part of your proposal.***

Set out below is further information in support of our proposal.

1. Our contact details:

|  |  |
| --- | --- |
| Full legal trading name in NZ |  |
| Key Contact person |  |
| Address |  |
| Phone |  |
| Facsimile |  |
| Email address |  |

1. Key features of our proposal and associated services available:

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1. Information relating to pricing ($NZ, GST exclusive) inserted in Attachment 1, including any related conditions or proposed terms.

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1. Information about our ability to ensure the continuity of supply of the medical devices:

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1. Information about our previous supply performance and relevant expertise including our overseas market (NB: site references and referees are available to contact):

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1. Proposals/suggestions (e.g. pricing, risk sharing arrangements, etc.) regarding the medical device not expressly identified in this RFP that we would like PHARMAC to consider as part of our proposal:

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1. Information about proposed volume based discount arrangements (if applicable) and reasons why they should be considered by PHARMAC. If currently selling Respiratory Products to DHBs please indicate which Tier each DHB would qualify for based on current purchasing volumes. (NB: if required additional documents detailing proposed volume based discount arrangements should be attached to your proposal in word or excel format – not pdf). If Tiered pricing has not been offered please write N/A.

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1. Reasons why PHARMAC should accept our proposal:

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1. Additional information that PHARMAC should consider when evaluating our proposal:

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1. Does the manufacturer operate a waste reduction policy? Is there a recycling process for their products in New Zealand?

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