

21 July 2011

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Dear Pharmaceutical Suppliers

2012 PTAC meetings and funding application timelines

Please find below the 2012 dates for the Pharmacology and Therapeutics Advisory Committee (PTAC) meetings, and the last possible dates for receipt of funding applications that allow an application to be considered for inclusion in the PTAC agenda (note that Funding Applications are made to PHARMAC, not PTAC).

PTAC Meeting Date:	Applications (3 copies) to PHARMAC before:	Applications (15 copies) to PHARMAC before:
16 & 17 February	22 November 2011	16 December 2011
10 & 11 May	28 February	23 March
2 & 3 August	22 May	15 June
8 & 9 November	28 August	21 September

When submitting a funding application, please address it to:

PTAC Secretary
PHARMAC
Level 9
40 Mercer Street
WELLINGTON

For making an Application, please use the Guidelines for Funding Applications to PHARMAC, Version 2, 2009:

<http://www.pharmac.govt.nz/2010/02/11/Guidelines%20for%20Suppliers%20Submissions.pdf>

The Guidelines for Funding Applications require the following when submitting an Application:

- The initial copy of the Funding Application please provide:
 - 3 spiral bound copies of the Application (including synopsis and all supporting references); and
 - an electronic copy of the Application (including synopsis and all supporting references).

in order for PHARMAC to assess the proposal and ensure that the Application is complete.

- Once the initial copy of the Funding Application has been assessed, PHARMAC may submit it may to PTAC for further consideration. If it is submitted to PTAC, PHARMAC will notify the applicant, and the applicant must provide:
 - fifteen spiral bound copies of the Application (including synopsis and all supporting references); and
 - A CD of the application (including synopsis and supporting references); and
 - A sample of the pharmaceutical (if the application is for funding of a new pharmaceutical or new brand of pharmaceutical).

If PHARMAC decides not to submit the Application to PTAC, it will inform the applicant of the reasons for this.

Yours sincerely

A handwritten signature in black ink, appearing to read "R. Harker". The signature is stylized with a large initial "R" and a cursive "Harker".

Rochelle Harker
PTAC Secretary